

## **Parade Figure Skating Club Board Meeting**

### **Minutes**

**October 10, 2017**

1. Jill Smith
2. Susan Hols Treasurer
3. Beth Imdieke Secretary
4. Tracey Kummerfeldt
5. Suzie Scott
6. Kathleen Kelly
7. Nikki Gibbs

The meeting was called to order by Suzi and Seconded by Susan at 6:26

The meeting was adjourned by Jill Seconded by Suzi 7:30

Nikki moves that the September 2017 meeting minutes be approved. Susan seconds. All in favor.

#### **Financial Review:**

Susan reviewed the financials.

Restitution deposited.

Reviewed at draft budget for 2017-2018. Will need to finalize and vote on at an upcoming meeting.

Susan is updating our financial policies for review at a future meeting.

#### **Bridge Call:**

Discussed Call for Nominations from the PFSC-SQSA Community for PFSC Board positions.

Discussed absentee ballots.

Discussed clarifying job descriptions for each Board position.

It was decided that all Board Officers declared Interim until a Call for Nominations from the PFSC-SQSA Community and an election can be held. All in favor.

### **Conflict Of Interest Forms:**

PFSC Secretary received file from previous Board President containing hard copies of documents for Board. Will review and copy necessary documents for members.

Conflict of interest forms, Code of Conduct forms. It was questioned if we have a Indemnification or Liability forms? Discussed we should look into and have a lawyer help develop-Pro bono.

### **Financial Audit:**

Discussed having an independent financial review of our accounting practices, since we are not a 501 (c) 3.

### **Annual Meeting:**

Discussed moving the meeting up a few months. Will reevaluate at future meeting.

### **Halloween Party:**

Discussed. Tanya and Lisa have it all under control.

We need to have Sign-up Genius sent out for RSVP.

Budget \$1000.00 for Décor and Food.

### **Dress Sale:**

Nov 4. 10:00-1:00

Discussed item drop off days and times. Times covered by Board members.

Discussed second Dress sale.

**Photo:**

Difficult to lock in a photographer right now due to their schedules. Alternate times discussed.

**Rink Manager:**

Discussed Good bye gift for Reggie. Banner and Gift card from the Club.

Tuesday November 21, 2017 meeting date at 6:15 at Esker Grove.

Meeting adjourned.